

8/5 (2) 020

**TOWN OF ACTON
INTERDEPARTMENTAL COMMUNICATION**

Date: July 31, 2013

To: Steven L. Ledoux, Town Manager

From: Engineering Department
Corey York, Town Engineer/Director of Public Works

Re: Transfer Station: Sticker Fee Recommendation

We've met with the Finance Department to review the recommendation for the fees at the Transfer Station and Recycling Facility for the upcoming program beginning on September 1, 2013. Based on our analysis, the current operations are stable and the existing fees are sufficient to cover the work associated with the Transfer Station and Recycling facility. We do not recommend changes to the fee structure for the upcoming year.

Christine Joyce

From: Corey York
Sent: Wednesday, July 31, 2013 1:33 PM
To: Manager Department
Subject: Transfer Station - Sticker Program - Fee Analysis - FY2014
Attachments: 2013-07-31 - MEMO - Transfer Station - Fee Analysis.pdf

Christine,

Sorry for not sending this memo earlier today. Attached is my memo for the BOS meeting scheduled on Monday, August 5th. This is my recommendations for the fee structure at the Transfer Station and Recycling Facility. I met with Finance and am proposing no increases to the current fee structure at this facility commencing on September 1st.

If you need any additional information, please let me know.

Thank You,
Corey